**Appendix F**

**District 5970- Community or International Grants**

**COOPERATING ORGANIZATION MEMORANDUM OF UNDERSTANDING**

**Between**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(HOST SPONSOR, Non-US Club)

**and**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (COMMUNITY OR INTERNATIONAL SPONSOR, District 5970 Club)

**and** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(COOPERATING ORGANIZATION)

**Subject**

District Community or International Grant in  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Community Country

**Purpose**

This document serves to establish a framework of cooperation and agreement between the aforementioned parties as it pertains to the implementation of a project financed by a Rotary Foundation **District Community or International Grant.**

Primary Contacts

|  |  |  |  |
| --- | --- | --- | --- |
|  | Host Sponsor | International Sponsor | Cooperating Organization |
| Name |  |  |  |
| Address |  |  |  |
| Phone |  |  |  |
| Email |  |  |  |

**Understandings**

1. All parties affirm that District Community or International Grant is initiated, controlled, and managed by the Rotary clubs and/or districts involved in the project.
2. HOST SPONSOR and COMMUNITY OR INTERNATIONAL SPONSOR affirm that COOPERATING ORGANIZATION is reputable and responsible and acts within all governing laws of the project country.
3. All parties acknowledge that District Community or International Grant, if approved, will be awarded to HOST SPONSOR and COMMUNITY OR INTERNATIONAL SPONSOR and not to COOPERATING ORGANIZATION.
4. All project funds will be in the custody of the Sponsor Rotarians and will not be managed by COOPERATING ORGANIZATION.
5. COOPERATING ORGANIZATION must abide by District 5970 Foundation grant terms and conditions.
6. COOPERATING ORGANIZATION and its involvement in this project may be subject to financial and operational review/audit by District 5970 Foundation Committee and/or The Rotary Foundation.

**HOST SPONSOR shall:**

A.

B.

C.

**COMMUNITY OR INTERNATIONAL SPONSOR shall:**

A.

B.

C.

**COOPERATING ORGANIZATION shall:**

A.

B.

C.

**Modification**

Modifications within the scope of the instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, and approved by 5970 District Rotary Foundation Committee prior to any changes being performed.

**Conflict of Interest**

Any real or perceived conflicts of interest must be disclosed to the 5970 District Rotary Foundation Committee, including any Rotarians serving as paid staff or board of directors for the cooperating organization.

**Signatures**

By signing below, the aforementioned parties agree to the terms of this memorandum of understanding.

**Electronic Signatures are approved for electronic submission of application; However, to receive check, manual signatures required.**

Host Sponsor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  DATE  \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Community or International Sponsor  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  DATE   \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Manager, Cooperating Organization\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_  DATE  \_\_\_\_\_\_\_\_\_\_\_\_\_\_